



State of Arizona
Department of Education

SCHOOL FINANCE MEMORANDUM 19-047

TO: Charter School Administrators, Directors, and Principals

FROM: Lyle Friesen, Deputy Associate Superintendent of School Finance

DATE: June 3, 2019

SUBJECT: 6/3/2019 Basic Calculation for Equalization Assistance Report (CHAR 55-1) and Equalization Assistance Detail Report (CHAR 64-1)

The June 3, 2019 charter apportionment is complete. The CHAR55-1 and the CHAR64-1 equalization assistance reports for charters are posted on each charter school's home page of the Arizona Department of Education (ADE) School Finance website at <http://www.azed.gov/districts>. If assistance is required for finding or viewing these reports, please contact the ADE IT Technology Support team at (602) 542-7378 or toll free at (866) 577-9636.

All eligible charters were paid based on their FY2019 AzEDs results as of May 7, 2019. If the charter has any concerns or questions regarding the student counts, please contact the assigned account analyst at: SFAlystTeam@azed.gov.

Important Notes:

- **CAA Reduction:** Charter Additional Assistance reduction \$13,628,800, per House Bill 2663 has been recalculated, was included by December 3rd payment. (CHAR64-1 report)
- **SSW Adjustment:** Small School Weight adjustment has been recalculated and was included by June 3rd payment. (CHAR64-1 report)
- **K-3 Reading:** Per A.R.S 15-211, Each school district and charter school shall annually submit to the department of education on or before October 1 an updated K-3 reading program plan that includes data on program expenditures and results, except that beginning in fiscal year 2016-2017, a school district or charter school that is assigned a letter grade of A or B pursuant to section 15-241 shall submit this plan only in odd-numbered years. Submitted plans appeared on the agenda for the State Board of Education meeting held on 3/29/19. Those who were approved have had the funding included in the May 1, 2019 apportionment. Questions regarding the timing of release should be directed to Move on When Reading department.
- **Audit Expense Adjustment:** All adjustments have been included on your June 3, 2019 apportionment based on your submitted adopted budget as of May 15, 2019. The



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chart below outlines the locations in which reporting by the Charter may have been required:

Group	Budget Type Description	Page	Cell Reference
Audit Expense	FY2019 Charter Expenditure Budget	2	N26
Audit Expense	FY2019 Charter Budget Worksheets	Worksheet C	F15
Audit Expense	FY2017 Charter Annual Financial Report	7	G9

For any questions regarding the June 3, 2019 charter equalization calculation, please email SFPaymentTeam@azed.gov. Please contact your Account Analyst if you have any questions about your estimated counts or other required student information at: SFAAnalystTeam@azed.gov.