



State of Arizona
Department of Education

SCHOOL FINANCE MEMORANDUM 19-037

TO: School District Superintendents, Business Managers, Joint Technological Education District Superintendents and Business Managers

FROM: Lyle Friesen, Deputy Associate Superintendent of School Finance

DATE: March 1, 2019

SUBJECT: March 1, 2019 Basic calculations for Equalization Assistance Report (APOR 55-1) and Equalization Assistance and Additional State Aid Detail Report (APOR 64-1)

Please be advised that the March 1, 2019 apportionment has been completed. The apportionment reports applicable to the FY 2019 equalization payment for your school district are posted on your district's home page of the ADE web site, available by district selection [here](#). If you need help finding or viewing these reports, please contact ADE Support at 602-542-7378 or toll free at (866) 577-9636.

Items included in the March 1, 2019 APOR calculations:

- **Student Counts:** The March 1, 2019 apportionment has been based on FY2019 AzEDS results as of February 5, 2019. If you have questions or concerns regarding the student counts, please contact the account analyst team. The analyst team may be reached at SFAAnalystTeam@azed.gov
- **Transportation Support Level (TSL):** Route miles from FY2018 were reflected in the March 1, 2019 equalization calculation. Please check your comparative miles report (TRAN40-2) if your route miles do not match your route report. Please email the account analyst team if you have any questions or concerns regarding this report.
- **K-3 Reading:** Per A.R.S. 15-211, Each school district and charter school shall annually submit to the department of education, on or before October 1, an updated K-3 reading program plan that includes data on program expenditures and results; except that beginning in fiscal year 2016-2017, a school district or charter school that is assigned a letter grade of A or B pursuant to section 15-241 shall submit this plan only in odd-numbered years. Submitted plans appeared on the agenda for the State Board of Education meeting held on 1/28/19. Those who were approved have had the funding included in the March 1, 2019 apportionment.

If you have any questions regarding the content of your district's APOR reports, please contact the Payment Team via email at SFPaymentTeam@azed.gov