



State of Arizona  
Department of Education

SCHOOL FINANCE MEMORANDUM 19-028

**TO:** Superintendents, Business Managers, Administrators, and Head Teachers  
**FROM:** Lyle Friesen, Deputy Associate Superintendent of School Finance  
**DATE:** November 27, 2018  
**SUBJECT:** Classroom Site Fund Allocation

The FY 2019 Classroom Site Fund (CSF) revenues are projected to be \$423.00 per weighted attending student count by the Joint Legislative Budget Committee (JLBC).

School Finance has completed the FY 2019 CSF payment #4 calculations. Actual distribution of the CSF payment is scheduled for Tuesday, November 27, 2018.

The report detailing the counts and weights used to determine the Classroom Site Fund allocation will be available on Tuesday, November 27, 2018 at <http://apps.azed.gov/SchoolFinanceReports/Reports?>. Each school district and charter school will have received 4/12ths of its FY 2019 annual CSF, which is based on a proportionate share of available revenue.

The Classroom Site Fund per weighted student count set by the Joint Legislative Budget Committee for Fiscal Year 2019 is \$423.00 for new FY 2019 budget capacity.

Please remember that Classroom Site Fund monies must be expended pursuant to A.R.S §15-977(A) and (H)

Each school district or charter school shall allocate:

- \* 40% of the monies for teacher compensation increases based on performance and employment related expenses
- \* 20% of the monies for teacher base salary increases and employment related expenses
- \* 40% of the monies for maintenance and operation purposes as prescribed in subsection H of this section.
  1. Class size reduction.
  2. Teacher compensation increases.
  3. AIMS intervention programs.
  4. Teacher development.
  5. Dropout prevention programs.
  6. Teacher liability insurance premiums.

<http://www.azleg.gov/FormatDocument.asp?inDoc=/ars/15/00977.htm&Title=15&DocType=ARS>

\*\*It is our goal to distribute the 12th payment for FY2019 by June 30, 2019. If you have questions concerning your calculated payment, please contact the payment team via email at [SFPaymentTeam@azed.gov](mailto:SFPaymentTeam@azed.gov) or by phone at (602) 542-5695.

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