



State of Arizona
Department of Education

SCHOOL FINANCE MEMORANDUM 19-001

TO: County Juvenile Detention Education Program Directors, County School Superintendents and County Treasurers

FROM: Lyle Friesen, Director of School Finance

DATE: July 9, 2018

SUBJECT: FY2019 County Juvenile Detention Education Program

Pursuant to ARS 15-913, each county that operates a juvenile detention center shall offer an education program to serve all school-age children in its juvenile detention center. A county may operate its juvenile detention center education program through an existing accommodation school. If a county chooses not to operate its juvenile detention center education program through an existing accommodation school, the County School Superintendent may establish a detention center education fund to provide financial support to the program.

An instructional day is defined as a minimum of 240 minutes of instruction provided to each child who has been in the juvenile detention center for more than 48 hours. The county juvenile detention funding is based on these instructional days. These calculations include the base amount of \$20,000 for each program and the variable amount calculated from the FY2019 Base Level Amount (BLA) of \$3,960.07 and on the submittal of these instructional days for FY2018. If your county program is shared, the base amount is allocated to each county based on the percentage of instructional days to the total instructional days for each county.

General Program Information as specified in the Attendance Report found on the School Finance website under County Forms at <http://www.azed.gov/finance/files/2018/07/FY19-attendance-report-formjuvenile.xls>.

Please submit the Attendance Report electronically to sfpaymentteam@azed.gov.

- Actual instructional attendance days (prisoners who have received at least two hundred forty minutes of instruction per day.)
- For all eligible prisoners from July 1, 2017 through June 30, 2018:
 - Non- Special Education Student Attendance Days
 - Group A Student Attendance Days
 - Group B Student Attendance Days

For the county to receive these funds, the County School Superintendent must submit a claim for payment to the Arizona Department of Education (ADE). The claim form is attached and



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is also available on the Arizona Department of Education's website at
<http://www.azed.gov/finance/files/2018/07/FY19-County-Juvenile-Form.doc>.

Submit the forms to sfpaymentteam@azed.gov by September 8, 2018. If you have any questions, please call or email Xin Liu at (602)364-2262 or Xin.Liu@azed.gov.